



Drug-Free Schools and Campuses Regulations [EDGAR Part 86] Biennial Review: 2024

Corday Goddard, Ph.D.
Dean of Student Affairs

December 2024

Alcohol and Other Drug Prevention Certification Signed by Chief Executive Officer

Institution name

**Drug-Free Schools and Campuses Regulations [EDGAR Part 86]
Alcohol and Other Drug Prevention Certification**

The undersigned certifies that it has adopted and implemented an alcohol and other drug prevention program for its students and employees that includes:

1. **The annual distribution to each employee, and to each student who is taking one or more classes of any kind for academic credit except for continuing education credit units, regardless of the length of the student’s program of study, of:**
 - Standards of conduct that clearly prohibit, at a minimum, the unlawful possession, use or distribution of illicit drugs and alcohol by students and employees on its property or as part of any of its activities.
 - A description of the applicable legal sanctions under local, state, or federal law for the unlawful possession or distribution of illicit drugs and alcohol.
 - A description of the health risks associated with the use of illicit drugs and the abuse of alcohol.
 - A description of any drug or alcohol counseling, treatment, or rehabilitation or re-entry programs that are available to employees and students.
 - A clear statement that the institution will impose disciplinary sanction on students and employees (consistent with state and federal law), and a description of those sanctions, up to and including expulsion or termination of employment and referral for prosecution, for violations of the standards of conduct. A disciplinary sanction may include the completion of an appropriate rehabilitation program.

2. **A biennial review by the institution of its alcohol and other drug prevention comprehensive program to:**
 - Determine its effectiveness and implement changes to its comprehensive alcohol and other drug prevention program and policies if they are needed.
 - Ensure that its disciplinary sanctions are consistently enforced.

Mayville State University

330 3rd St NE, Mayville ND 58257

Name of college/university

Address of college/university

Dr. Brian Van Horn

Typed name of President

IRS Employer Identification Number



701-788-4754

Signature of the President

Telephone number

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I. Introduction / Overview

Mayville State University (MSU) is committed to an environment that supports the academic success and health of our staff and students and has a Drug and Alcohol Abuse Prevention Program (DAAPP) that serves to provide the campus with activities and services designed to encourage a healthy and drug-free lifestyle.

In keeping with the requirements of the Drug-Free Schools and Campuses Regulations [EDGAR Part 86], Mayville State University has a Drug Free School Policy that describes standards of conduct that clearly prohibit the unlawful possession, use, or distribution of illicit drugs and alcohol by students and employees on MSU property or as part of any University sponsored activities. The policy includes the following:

1. A description of legal sanctions under federal, state, or local law for the unlawful possession use or distribution of illicit drugs and alcohol.
2. A clear statement of disciplinary sanctions MSU will impose on students and employees for violations of the standards of conduct.
3. A description of the health risks associated with the use of illicit drugs and the abuse of alcohol.
4. A description of the drug and alcohol counseling and treatment resources available to students and employees.

As outlined in the “Complying with the Drug-Free Schools and Campuses Regulations” (EDGAR Part 86), the policy is distributed to all students and employees as part of our Drug-Free Campus Program. This required biennial review has the following two objectives. First, to determine the effectiveness of, and to implement necessary changes to, the [Drug and Alcohol Abuse Prevention Program](#). Secondly, to ensure that campuses enforce disciplinary sanctions for violating standards of conduct consistently.

II. Biennial Review Process

This Review covers the period of 2022-2024. Specifically, it covers the start of the fall 2022 semester through the summer of 2024.

A. Biennial Review Preparer

Corday Goddard, Ph.D., Dean of Student Affairs

[M376](#) of the Mayville State University Policy Manual, indicates “at least two faculty members, representation from the Athletic Department, at least three student members and at least one member of the community who represents other substance abuse prevention coalitions.” Additionally, “the Vice President for Student Affairs and Institutional Research, the institution’s Student Conduct Officer, counseling staff, [and] residence hall staff” are to be included.

From the Administrative Committees list: Substance Abuse Prevention Committee M376

- Dean of Student Affairs Corday Goddard
- Director of Student Life Megan Roller
- Student Conduct Officer OPEN
- Counseling Staff Darci Miller, UND
- Residence Hall Staff
- Faculty Representatives:
 - 1. Lona Smith
 - 2. Collette Christoffers
- Athletic Representatives:
 - 1. Rocky Larson
- Student Representatives
 - 1. OPEN
 - 2. OPEN
 - 3. OPEN
- Community Representative:
 - 1. OPEN

A draft of this report was shared with Student Senate, the Coordinator for Student Activities/Residence Life, the campus counselor, the faculty representatives listed here, and the Athletic Director for their review and feedback.

B. Location of Biennial Review

This report will be posted on the Mayville State website on the “Consumer Information” section of the web. Paper copies can also be requested of:

Corday Goddard, Ph.D.
Dean of Student Affairs
Library 120J
920-788-4770
Corday.goddard@mayvillestate.edu

III. Annual Policy Notification Process

A. Content of Alcohol/Drug Abuse Prevention Statement

An email was sent Fall Semester to all MaSU students, staff and faculty, which reads, in part:

In regard to alcohol and other drug use and awareness programs, please know:

- *alcohol use on campus is prohibited, regardless of age, unless you are at an event for which the President has specifically provided an alcohol permit. In general, these are only for*

catered events in the Campus Center and in designated areas during football game tailgating. Alcohol is always illegal for those under 21 to possess or use.

- *drug use on campus is always illegal. This is true without regard for persons holding a “marijuana card” or other such medical permission. For additional information, see Drug Free School Policy.*
- *it is the considered opinion of college administrators and health professionals that the misuse of alcohol and the use of illicit drugs poses health risks. Please understand the University provides resources to help you learn about alcohol and other drug use.*
- *See [Sexual Violence and Substance Abuse Prevention Resources](#) for additional information.*
- *students who violate policy may face sanctions through the processes indicated in the Code of Student Rights and Responsibilities and Student Disciplinary Process. The University uses a progressive severity approach to most violations, but repeated violations of the policy can result in the removal of privileges and/or suspension from the institution.*
- *employees who violate the [Alcohol or Drugs on campus policies](#) will be addressed through Human Resources avenues. The University uses a progressive severity approach to most violations, but repeated violations of the policy can result in the termination.*
- *legal ramifications may, or may not, apply to a given situation.*
- *University disciplinary procedures may be carried out prior to, simultaneously with, or following civil or criminal proceedings off campus, and the status of civil or criminal charges involving the same incident, whether the case is on-going or dismissed, or whether those charges have been reduced or modifies, have no predetermined impact on the University’s decision regarding a case’s process or resolution.*
- *the Counseling office has resources for students who may be seeking medical assistance for alcohol and drug dependency concerns.*
- *information about the Employee Assistance Programs is available on the Human Resources Sharepoint site.*

B. Notification Process for Employees: See above

C. Notification Process for Students

The email above is distributed to all persons who are enrolled or employed at Mayville State, regardless of whether they are physically attending or assigned to the Mayville State campus. Our IT department maintains a mail distribution list that auto populates MASU Students, MASU Staff, or MASU Faculty lists.

IV. Alcohol and Other Drug (AOD) Prevalence Rate, Incidence Rate, Needs Assessment, and Trend Data

Please see Appendix B for select data from the 2024 ACHA/NCHA National College Health Assessment.

V. AOD Policy, Enforcement, and Compliance Inventory

A. Policies

1. Federal Drug Free Campus Policy

https://www.mayvillestate.edu/files/9314/3999/0168/M615_Drug_Free_Schools_and_Community.pdf

“As a condition of their employment or enrollment at Mayville State University, a student or employee will not engage in the unlawful manufacture, distribution, possession, or use of a controlled substance nor engage in the unlawful possession, distribution, or use of alcohol on university property or as part of any university activity during the period of employment or enrollment. Furthermore, any employee or student at Mayville State University agrees to obey federal, state, and local laws relating to the unlawful possession or distribution of illicit drugs and alcohol, and to abide by sanctions which the institution may impose for violations of its standards of conduct, up to and including termination or suspension. If an employee or student is convicted of an alcohol or drug related offense occurring on campus, he/she must notify the institution within five days of such a conviction. In addition, federal law mandates that Mayville State must communicate information regarding the conviction of a student or employee for a drug or alcohol related offense which occurs on-campus to the appropriate federal agency within ten days.”

2. Drug and Alcohol Abuse

The following items are posted in prominent locations; sent as email to all students and all employees twice per year; and appear in the [Code of Student Rights and Responsibilities](#) and [Student Disciplinary Procedure](#):

Possession of alcohol except when permitted — the Unauthorized Use of Alcoholic Beverages includes the possession, distribution, sale and or solicitation of, or consumption of, alcoholic beverages except during events or in circumstances authorized by University Officials and/or failure to comply with state or [University regulations regarding the use or sale of alcoholic beverages](#).

also see: North Dakota Century Code: [Individuals under twenty-one years of age prohibited from using alcoholic beverages...](#)

ND State Board Policy Manual, Section 918, Alcoholic Beverages
[Residence Halls Handbook](#)

(http://mayvillestate.edu/index.php/download_file/view/708/2486/373/)

Possession of controlled substances. The possession, distribution, sale, and/or solicitation of, or consumption of (a) prescription drugs except those proscribed to the person carrying same; (b) illegal drugs or controlled substances; or (c) other intoxicants and/or (d) paraphernalia used for the consumption of such intoxicants, or the (e) possession of household or common items which the Hearing Officer determines was intended by the Responding Student to be used or trafficked as an intoxicant(s) (e.g., spray paint used for huffing).

Failure to abide by university or state policy governing tobacco use in public buildings and/or University residence halls or on campus grounds. Smoking and use of smokeless tobacco products are restricted from use on campus, except in one’s personal vehicle. See [M917. 3.](#)

3. Dry Campus Policy

Although most students would characterize Mayville State and the rules we have as a “dry campus,” and colloquially we are probably considered as such, the truth is that no “dry campus” regulations exist. It is true in sweeping general terms, alcohol and controlled drugs are not permitted on campus, but the prohibition is immediately met with the exceptions of:

- apartment in the Mayville Mutual Association Complex when the occupant is 21+ ;
- professional residence hall staff;
- events in the Campus Center or Alumni Center, or other location, when the President or designee gives explicit and time-limited permission for alcohol; or
- tailgating events for football, when the President or designee gives explicit and time-limited permission for alcohol.

4. The Code of Student Rights and Responsibilities – particularly relating to Alcohol and Other Drugs

D. Alcohol and Drugs

4.01 Possession of alcohol except when permitted. The Unauthorized Use of Alcoholic Beverages includes the possession, distribution, sale and or solicitation of, or consumption of, alcoholic beverages except during events or in circumstances authorized by University Officials and/or failure to comply with state or [University regulations regarding the use or sale of alcoholic beverages](#).

also see: [North Dakota Century Code](#): Individuals under twenty-one years of age prohibited from using alcoholic beverages...

ND State Board Policy Manual, [Section 918](#), Alcoholic Beverages

4.02 Possession of controlled substances. The possession, distribution, sale, and/or solicitation of, or consumption of (a) prescription drugs except those proscribed to the person carrying same; (b) illegal drugs or controlled substances; or (c) other intoxicants and/or (d) paraphernalia used for the consumption of such intoxicants, or the (e) possession of household or common items which the Hearing Officer determines was intended by the Responding Student to be used or trafficked as an intoxicant(s).

5. Alcoholic Beverages - Payment from University Accounts

[2.01.B. Alcoholic beverages may not be purchased with public funds.](#)

6. Alcoholic Beverages - Sale, Serving, and Consumption *ibid*

201.A. Possession, sale, dispensation, use or consumption of alcoholic beverages upon land or in buildings owned by Mayville State University is prohibited, except as provided by this subsection.

a) This policy does not apply to family housing, married student housing, faculty housing or off-campus guest housing.

b) Alcoholic beverages may be permitted, subject to applicable state and local laws and ordinances, at events in facilities or upon land owned by the institution pursuant to a permit signed by the President or his/her designee. The permit must describe the nature of the event and the date(s), time(s) and place where consumption of alcoholic beverages is permitted. The permit may be for a single event or for events occurring periodically at the designated place during a period of not more than one year. Events where alcohol is served and approved by the President also require the following additional stipulations:

1) Events sponsored by the university or the Mayville State University Foundation and which are intended to be fund raisers to directly benefit the institution will be permitted and alcohol may be served or sold as long as a third party with an appropriate liquor license is utilized.

2) Any group that is not directly affiliated with the university who wishes to rent or utilize a campus facility must provide proof of liability insurance prior to final approval. An event at which alcohol will be sold, requires that the renter arrange for a third party with an appropriate liquor license to actually sell the alcohol. In these cases, the third party with the liquor license must also provide proof of liability insurance for the specific event prior to approval.

3) Events hosted by a renter at which alcohol will be sold, will also be required to hire adequate security officers to monitor access to alcohol. These security officers must meet city ordinance and/or state law requirements.

4) The university does not intend to compete with private businesses in the area. The rental of university facilities by an individual or group not affiliated with the institution, and at which alcohol will be served or sold will be approved only after the renter has satisfactorily verified that they have been unable to secure other, adequate facilities in the community.

5) With events such as wedding receptions, dinners, or dances there is an expectation that food will be served and the renter will be required to utilize MSU Food Services for all food items.

7. Tailgating

https://mayvillestate.edu/index.php/download_file/view/2631/1967/ Football Tailgating Policy The following standards have been developed so that Mayville State University students, faculty, staff, alumni and fans may enjoy their game day experience to the fullest. We anticipate your cooperation in observing each of these points which are provided in the best interest of health and safety.

Tailgating Area The tailgating area will be open 3 hours prior to kickoff. All spots will be marked for the benefits of patrons. All guests who occupy the tailgating area will have to provide proof of ticket purchase to get into the stadium. Security will be present at all times.

Tailgating Hours

- Lot is open 3 hours prior to kickoff.
- Tailgating is allowed up to game time and at half-time
- No tailgating is to take place during the game.
- Lot closes 1 hour after the game.

Rules & Regulations

1. The University reserves the right to restrict any vehicle or person for reasons of safety or legality.
2. All beverages must be consumed from plastic or paper cups only.
3. Under no circumstances shall persons under 21 years of age have possession or consume alcohol in the tailgating area. Persons under the age of 21 must be accompanied by a parent or guardian.
4. Beer kegs, party balls, open cans and glass bottles are prohibited in the tailgating area.
5. No open containers of alcoholic beverages will be permitted outside the tailgating area.
6. Individuals who interfere with the rights of other people by the use of loud, abusive language and behavior that prevent others from enjoying tailgating and the game will be asked to cease the behavior or leave the event.
7. Tailgating participants are responsible for keeping the tailgating and stadium areas clean. Trash cans are in the area. Trash bags are available. It is the responsibility of tailgating participants to keep their area picked up.
8. Driving under the influence is illegal in the state of North Dakota. State drinking and driving laws will be enforced in and around University property.
9. Open flame fires, including fire pits, are prohibited in the tailgating area. Propane and charcoal grills are permitted.
10. Stadium restroom is available outside the stadium. Please utilize this facility.
11. Drinking games (included but not limited to beer pong) and the use of devices intended to accelerate the consumption of alcohol (including but not limited to funnels or beer bongs) are prohibited.
12. Please be aware that individuals who violate the above rules and regulations will be asked to leave the property and be subject to legal penalties. Mayville State has graciously granted this tailgating policy to help fans enjoy the game day experience. All participants are asked to act responsibly and adhere to the policy.

8. Alcoholic Beverages- Campus Housing Residence Hall Handbook

Residence Hall Policies

Acts in Violation of Established Student Housing and Student Life Policies or Procedures

a. **Alcohol** - Violation of established Student Housing and Student Life policies regarding the possession, distribution and consumption of alcoholic beverages including:

1. Consuming or transporting open alcoholic beverages in residence hall common areas including, but not limited to, hallways, lounges, stairways, and/or community bathrooms.

2. No possessing alcohol paraphernalia including, but not limited to, empty alcoholic beverage containers, beer bongs, and/or kegs.
3. No providing open access to alcohol including, but not limited to, access to bulk or common source alcohol containers, access to more open containers present than the number of legal age persons present, or access to devices or games used in or intended for the rapid consumption of alcoholic beverages.

“Students are expected to abide by local ordinances and state laws regarding the consumption or possession of alcoholic beverages. In addition, beverages that are sold as ‘imitation alcohol products are not allowed. Individuals in the presence of alcohol or other drugs are subject to conduct procedures. Violation of this policy and/or other policies impacting your fellow residents may result in your removal from the residence halls. Noncollege students, who are of minority age, found in situations with alcohol in the residence halls are subject to arrest, as are their hosts.”

9. Substance Abuse Policy – Campus Housing

See above. Additionally: “Drugs (p. 9). “The State of North Dakota prohibits the sale, possession, and use of marijuana, depressants, stimulants, hallucinogenic drugs and/or paraphernalia. The University cooperates fully with state authorities seeking to enforce drug abuse laws. Students receive no immunity from arrest or prosecution by law enforcement officials as a result of their residence in University housing. Residence hall students are expected to abide by Federal, State, Local, and City laws and ordinances with respect to the use of dangerous/illegal drugs and narcotics. Situations involving student drug possession/abuse will be reported to the Director of Student Life and/or civil authorities for appropriate disciplinary and/or legal action. This may include removal from the residence hall and/or the university.”

10. Guidelines for Fraternity and Sorority Use of Alcohol

Mayville State does not have recognized Greek-letter organizations.

11. Smoke Free/Tobacco Free Campus From [Policy M917, Tobacco-Free Campus](#):

- D. Alcohol and Drugs: 4.03 Failure to abide by university or state policy governing tobacco use in public buildings and/or University residence halls or on campus grounds. Smoking and use of smokeless tobacco products are restricted from use on campus, except in one’s personal vehicle.

See [M917](#).” and

[Residence Hall Handbook](#) > Acts in Violation of Established Student Housing and Student Life Policies or Procedures and

“b. Tobacco on Campus – Smoking, the use of E-Cigarettes or similar devices, and the use of smokeless or chewing tobacco are prohibited on all University Grounds, with the exception of personal vehicles. Smoking, Vaping, or use of smokeless or chew tobacco is not allowed in the residence halls. also see: Tobacco Free Campus ([M917](#))”

12. Amnesty/Responsible Action/Good Samaritan Protocol Policies

(listed on page 3 of the [Code of Student Rights and Responsibilities](#) and in the [Residence Hall Handbook](#)): “Immunity from Prosecution— “An individual is immune from criminal prosecution if that individual contacted law enforcement or emergency medical services and reported that the individual was or that another individual was in need of emergency medical assistance due to a drug overdose. To receive immunity under this section, the individual receiving immunity must have remained on the scene until assistance arrived, cooperated with emergency medical services and law enforcement personnel in the medical treatment of the reported drug overdosed individual, and the overdosed individual must have been in need of emergency medical services” (NDCC § 19-03.1-23.4)

13. Athletic Department Alcohol and Other Drug Use Policy

Beer, wine, liquor or any other form of alcoholic beverages or any form of tobacco product shall not be endorsed by the NAIA. The advertisement of such products in connection with NAIA postseason events, as well as sponsorship, is permissible under the following conditions:

1. All such advertisements must receive advance approval from the NAIA President/Chief Executive Officer.
2. Alcoholic beverages in any form shall not be allowed to be sold, disbursed or brought into the public area of any event.

14. Athletic Department Alcohol and Other Drug Testing Policy

The NAIA conducts testing for performance enhancing drugs at NAIA National Championship and NAIA Invitational competitions. The following penalties and processes shall apply for any student(s) who tests positive on such a drug test.

VIII SECTION A: APPEAL OF A POSITIVE TEST An institution may challenge the results of a positive test. The National Drug Testing and Education Committee will consider all such challenges and will consider any applicable medical exemptions.

VIII SECTION B: PENALTIES 11 A student-athlete who tests positive for use of a banned substance, as defined by the NAIA banned substances list, shall be sanctioned as outlined below.

1. As a first offense, a student-athlete who tests positive for the use of any banned substance:
 - a. Shall be immediately suspended from further competition in all sports;
 - b. Shall be suspended in all sports for a minimum of 365 days from the date of the specimen collection that led to the positive test result;
 - c. Shall be charged one additional season of competition in the applicable sport as a punitive measure (in addition to being charged a season of competition for the student’s actual participation); and

d. Shall be charged one punitive season of competition in all additional sports because of the positive test result (in addition to any seasons of competition the student may have been charged for actual participation).

2. As a second offense, a student-athlete who tests positive for the use of any banned substance: Shall immediately lose all remaining eligibility within the NAIA in all sports. A positive test on an exit test (see Article VIII, Section D, Item 3) taken during the reinstatement process shall constitute a second offense. An institution's athletics program(s) or staff member(s) may be brought before the National Conduct and Ethics Committee for additional penalties if the institutional staff member(s) provided or required the student's use of the banned substances that led to a positive test.

<https://www.naia.org/legislative/2019-20/files/NAIA-2019Official-Handbook.pdf?page=17>

15. Financial Aid Drug Convictions Policy

Drug convictions no longer affect federal student aid eligibility. As of July 1, 2023, if you are subject to an involuntary civil commitment for a sexual offense, you may qualify for a Federal Pell Grant.

16. Sexual Assault and other Violence related policies that relate to alcohol/other drug use

From [Policy M613](#):

2) POLICY: This policy is required by federal law and implementation of this policy is guided by the U.S. Department of Education, Office of Civil Rights.

a. In accordance with Title IX, Mayville State University does not discriminate on the basis of sex in Mayville State's educational program and activities.

b. Sexual misconduct is prohibited in all forms, regardless of intent to harm. Sexual assault, sexual exploitation, coercion and sexual harassment are examples of sexual misconduct, and all are prohibited.

c. Also prohibited under Title IX is any rule violated on the basis of the recipient of the behavior's sex/gender which is severe enough to cause discriminatory effect. (Examples of this may include but are not limited to bullying, cyber-bullying, relationship violence, and stalking.)

From [Policy M613](#)

3) DEFINITIONS: For the purpose of this policy, the following definitions apply: a. Consent is: 1. Words or actions showing a clear, knowing and voluntary agreement to engage in mutually agreed upon sexual act; or 2. An affirmative decision given by clear actions or words. 3. Consent may not be inferred from: i. Silence, passivity, or lack of active resistance alone. ii. A current or previous dating or sexual relationship.

NOTE: It is important to obtain explicit consent from any sexual partner and not to make assumptions. If confusion or ambiguity on the issue of consent arises anytime during the sexual interaction, it is essential that each participant stops and clarifies, verbally, willingness to continue. Consent to one form of sexual act does not imply consent to other forms of sexual act(s). b. Coercion is unreasonable pressure for sexual activity. Coercive behavior differs from seductive behavior based on the type of pressure someone uses to get consent from another. When someone makes clear to you that they do not want sex, that they want to stop, or that they do not want to go past a certain point of sexual interaction, continued pressure beyond that point can be coercive

17. Alcohol/Drug Use in the Classroom Policies (M918) Alcohol Policy prohibits the “Possession, sale, dispensation, use or consumption of alcoholic beverages upon land or in buildings owned by Mayville State University...”

There is no specific “classroom” phrase in this policy.

18. Alcohol Poisoning Protocols

Residence Hall Handbook:

Incapacitation – Alcohol or other Drugs Residents who become incapacitated as a result of drinking, drug usage or a medical condition will receive proper emergency medical care when staff members become aware of their condition, EMS will be notified immediately. Residents will be financially responsible for the costs of this medical care including ambulance and/or hospitalization costs.

B. Oversight of Policy

1. Administration of Policy

Code of Student Rights and Responsibilities and Student Disciplinary Process

(<http://mayvillestate.edu/files/5215/6623/8543/Code-08-2019-OneColumn.pdf>)

Part I: Student Conduct Authority Under the direction of the North Dakota State Board of Higher Education, Mayville State University has the authority and the responsibility to establish policies necessary for the general business of the institution. The President of the University and the executive cabinet approves the Code of Student Rights and Responsibilities and Student Disciplinary Process. The disciplinary process is administered under a Supervising Hearing Officer, usually the Dean of Student Affairs, who has been charged with the day-to-day responsibilities for the administration of the student disciplinary process; or in some cases the Coordinator or a Deputy Coordinator for Title IX responses. The Dean of Student Affairs shall coordinate recommendations from members of the university community regarding suggested revisions to this Code or its policies and shall present substantive changes to appropriate parties.

2. Discipline/Sanctioning/Adjudication of Policy

From the Code of Student Rights and Responsibilities and Student Disciplinary Process:

Part VII: Sanctions

A. Philosophy

Mayville State University recognizes its first obligation is to respond to allegations of the Code in a manner that encourages ongoing safety for all members of the University. The University also adheres to and upholds a philosophy of progressive discipline whenever appropriate. The conduct system and imposition of sanctions contribute to the teaching of appropriate individual and group behavior and foster the ethical development and personal integrity of students.

1. In determining a Sanction, the Responsible Student's present demeanor, past disciplinary history, the nature of the offense, the resulting severity of any damage, injury or harm, and other factors may be considered.
2. If a student is determined to have violated the Code, any one or more of the following Sanctions may be imposed, deferred, or held in abeyance by the Hearing Officer. Generally, a student is issued a status sanction (B) and one or more active sanctions (C).

B. Disciplinary Status Sanctions

1. Censure. Verbal or written notice that the behavior has been inappropriate. May be considered part of student conduct record in future disciplinary action.
2. Disciplinary Probation. A period of time during which a student's behavior is subject to close examination. Restrictions may be imposed by the Hearing Officer, restrictions such as prohibiting a student from holding elected or appointed office in a student organization or participating in intercollegiate athletics, required ongoing mentoring sessions for a period, and/or assigning one or more items from (C) herein.
3. Deferred Suspension. A delayed removal from class/the university for a period up to two semesters. Any adjudicated violation during this period may result in immediate suspension for a specific period of time. Restrictions may be imposed by the hearing officer, restrictions such as prohibiting a student from holding elected or appointed office in a student organization or participating in intercollegiate athletics, required ongoing mentoring sessions for a period of time, and/or assigning one or more items from (C) herein.
4. Suspension. Removal from class/the university for a specified period of time ranging up to a maximum of two years. Suspended students must remove themselves from the campus totally. Students suspended from the university may not attend online classes during their suspensions. The expiration of the suspension period is no guarantee of readmittance.
5. Dismissal. Removal from the university, in principle considered to be permanent; in all cases to be observed for no fewer than five years.
6. Deferred Loss of Recognition. A delayed removal of recognition as a recognized student organization. Any adjudicated violation during this period may result in immediate loss of recognition for a specified period of time.

7. Loss of Recognition. During this time, a recognized student organization may not associate itself with the university by using the university name, facilities, and/or other rights and privileges of recognized student organizations. The expiration of the loss of recognition period is no guarantee of re-recognition.

C. Active Disciplinary Sanctions

Assigned active statuses generally require the student to do something and will have a “due date” by which the activity must be completed and/or a date when progress regarding the assignment has been made. Due dates may be structured as incremental time posts rather than completion of the activity and these dates may be extended by the Dean of Student Affairs when a student is expected to receive ongoing assistance or is expected to comply with Sanctions in an ongoing fashion. See [Part III, G, 7.08](#)

1. University/educational service. Assignment of an appropriate project that will benefit the university community, responsible student or others, or attendance at an educational workshop, including on-line trainings or assessments.
2. User Fee(s) associated with training, community service observation, or other cost associated with any sanction issued.
3. Restriction. Denial of access to any campus facility, activity, class or program, or denial of student privileges.
4. No Contact Directive. A directive to refrain from any intentional contact, direct, or indirect, with one or more designated persons or group(s) through any means, including personal contact, email, telephone, or through third parties. Failure to adhere to a no contact directive may result in further disciplinary action, including the placement or expansion of interim measures.
5. Referral. A student may be referred to counseling services, substance awareness, health services, or other appropriate offices or local agencies.
6. Fine. A fine is a fee or a financial sanction, imposed for alcohol, drug, and/ or other violations, the payment of which will be used toward alcohol and/or other drug education and alternative programming.
7. Restitution. Financial compensation to the University for cleaning, replacing, or restoring a specific area or thing when loss or damage was a result of the student’s disciplinary violation. The University does not manage restitution to other students, but a failure to comply with a mediated Agreement is a violation of the Code.
8. Housing Ban. Residence hall transfer, residence hall floor transfer, restricted access within the residence halls, restricted access to dining services, and removal and/or ban from the residence halls and/or dining services for a specified period of time.

9. **Deferred Loss of Residence.** A delayed removal from university operated residence halls for a period of up to two semesters. Any proven offense during this period may result in immediate loss of residence.

10. **Notification.** Parents, faculty/staff, or others may be notified or contacted regarding a student's behavior consistent with applicable law.

11. **Other Sanctions.** Other Sanctions that advance the safety concerns or the educational concerns of the University may be also or alternatively be imposed.

D. Enforcement

1. On-Campus Authorities

From the Definitions section of the Code of Student Rights and Responsibilities and Student Discipline Process:

Hearing Officer — a North Dakota University System (“NDUS”) employee who is designated by the Dean of Student Affairs to determine the appropriate resolution of an alleged violation of the Code, and/or authorized to impose sanctions or affect other remedies as appropriate. A Hearing Officer is also vested with the authority to, among other duties, investigate a complaint of an alleged violation of the Code, decline to pursue a complaint, refer identified disputants to mediation or other appropriate resources.

Supervising Hearing Officer — In general, the Dean of Student Affairs or a Title IX Coordinator or Deputy Coordinator. These University Officials ensure the efficacy of the discipline process, determine whether investigations should occur, and assign investigations to approved Investigators and cases to appropriate Hearing Officers. A Supervising Hearing Officer may appoint themselves as a Hearing Officer or Investigator.

Decision — a determination reached by a Hearing Officer regarding the alleged violations of the Code or by a Supervising Hearing Officer regarding an allegation of the Sexual Misconduct and Title IX Policy and Procedure. Available Decisions are “Responsible for the Violation” or “Not Responsible for the Violation.” The Decision is made using the available facts and information presented in the case and such a determination is recorded in the Student Conduct File. Decisions of “Responsible” may result in the issuance of Sanctions.

2. Off-Campus Authorities Traill County Sheriff's Department — In addition to other sworn law agencies, Mayville State is subject to service and law enforcement provided by the Traill County Sheriff's Department. Deputies of the Department patrol and respond to calls both on campus and in neighborhoods surrounding the campus.

E. Record of Violations

Number of violations observed/reported for each judicial/discipline related policy see [2024 Security, Clery, and Fire Report](#).

VI. AOD Comprehensive Program /Intervention Inventory & Related Process and Outcomes/Data

A. Community Activities/Initiatives

Mayville State University is sited in the City of Mayville, ND, with a population of approximately 1805 people. To the author's knowledge, Mayville has no private or not-for-profit programs which provide support regarding alcohol and other drug use mitigation. Traill District Health Unit (office at Hillsboro, the county seat) does have outreach and support programs, and the Dean of Student Affairs has participated in meetings related to community health, including at the University.

B. College/University Activities/Initiatives During Welcome Week there is programming around the use of alcohol and other drugs.

C. Programs for Special Populations (such as athletes, international students, etc.)

Approximately 1/3 of our "face to face" or traditional delivery students participate in a varsity sports team. There is no efficiency of scale or other rationale we have discovered that causes us to program for these students differently.

D. Individual Based Programs/Interventions Electronic Check-Up to Go (E-CHUG) Mayville State University uses this resource for alcohol violation sanctions or other follow up. We do not have a full time AOD person on campus. Mayville State University has not used this resource but is actively exploring it for marijuana violation sanctions or other follow up. We do not have a full time AOD person on campus.

E. Group Based Programs/Interventions Mayville State University does not have any group-based programs or interventions.

F. Universal or Entire Population Based Programs Programs/Interventions

1. On-Line Alcohol Education Programs as such as AlcoholEdu, MyStudent Body
 - a. Mayville State University holds a contract with Vector Solutions to deliver: a. some programming around alcohol and other drugs, though we have not disseminated them widely recently.

G. Environmental/Socio-Ecological Based Programs

None

H. Programs for Special Populations

To date, we have not provided separate programming for different populations of students

I. Individual Based Programs/Interventions

We offer individual counseling to all students, and the Employee Assistance Program for employees. There are a variety of electronic media we have access to. Students repeatedly violating our policies related to alcohol or other drugs would be required to seek an assessment from on-campus or off-campus sources..

J. Group Based Programs/Interventions

The majority of our work in this area occurs during Welcome Week with new students. We provide some discussion around these topics in our first-year class, SOS (Seminar on Success), with the local Sheriff addressing the entire first-year (campus) class, and in-class conversations later in the term.

K. Universal or Entire Population Based Programs Programs/Interventions

E-chug is available for students, though we did not push it out to all students in the past two years.

VII. Alcohol and Other Drug Comprehensive Program Goals and Objectives for Biennium

In the prior Biennial Review report, the following recommendations that were made for the reported upon biennium, based off 2022's Review:

2020-2022 Goal	Met?	Comments
Address tobacco use and vaping.	Yes	There were zero violations of the tobacco policy reported
Address marijuana use.	No	We continue to have concerns about marijuana being used in the residence halls. There are also reports of students arriving to class "reeking" of marijuana. We have stepped up enforcement and hired additional RA staff but continue to struggle with this.
Address suicidality	No	We do have a poster series posted around campus, and we do have access to full-time counselors, but we have done very little programming around this topic recently. The intention was to have the counselor begin doing more programming around this area (and she had done some in the spring of '24) but when she left for another position, we have not been able to get back to that.
Address alcohol use	Maybe	We have not had an active campaign about this, and have had very, very few reported incidents. That being said, the housekeeping staff routinely shares that they take out many empty alcohol containers. We are having success with enhanced enforcement of this policy.
Address "boots on the ground" compliance issues	No	We have had several transitions in our housing program and inconsistent enforcement of our policies. We have new leadership there now and that is beginning to make a difference. As noted, I was able to hire additional RA staff in part to address this. This will remain a goal going forward.
Recommendations for the Next Biennium		
Develop a plan to effectively address marijuana usage on campus		
Address mental health concerns programmatically		
Strengthen Residence Life program, to include better		

training and support of Resident Assistant staff		
Systematically share select results of ACHA/NCHA survey with campus community		

VIII. AOD Strengths and Weaknesses

The Substance Abuse Prevention Committee will be called together to review this document and make additional recommendations

A. Strengths

We are a small, tight-knit community that cares for one another and takes care of one another. The number of reported incidents is exceptionally small. There are no global/thematic concerns related to the abuse of alcohol or other drugs reported by our counseling or health staff.

B. Weaknesses

1. The absence of a full-time professional devoted to this work, even part-time, and a number of transitions has made it very challenging to appropriately focus on this important work.

2. The challenge of securing the services of a counselor, a process that took nearly 6 months, precipitated by the departure of the former counselor, has made developing programming around these topics very challenging.

3. The absence of a logical group/club of student leaders has made it challenging to find peer leaders who could effectively lead some of these important conversations.

C. Recommendations for the next biennium

1. It will be important to identify a portion of at least one Student Affairs’ staff person’s job to dedicate to this work.

2. As we continue to flesh out Welcome Week, there are opportunities to put some materials in front of new students that we need to capitalize upon.

IX. Conclusion

This will be an area of focus moving into the next biennium. The most pressing issue for us continues to be marijuana use, and we will have to find better ways of addressing this. As stated, this will start with providing more attention and support to the RA staff on campus and identifying at least one staff member with the capacity to provide more attention and intention to this work.

X. Appendices

- Appendix A: MSU Policies**
- Appendix B: Select Data from 2024 ACHA/NCHA National College Health Survey**
- Appendix C: ND University System Part 86 Compliance Checklist Part 86, Drug-Free Schools and Campuses Regulations Compliance Checklist 2020, 2022**
- Appendix D: Alcohol-Free Programming Events, Fall 2024**

Appendix A: MSU Policies

From the Code of Student Rights and Responsibilities and Student Disciplinary Processes:

4.01 Possession of alcohol except when permitted — the Unauthorized Use of Alcoholic Beverages includes the possession, distribution, sale and or solicitation of, or consumption of, alcoholic beverages except during events or in circumstances authorized by University Officials and/or failure to comply with state or University regulations regarding the use or sale of alcoholic beverages.

From the North Dakota Century Code (Codified State Law):

Individuals under twenty-one years of age prohibited from using alcoholic beverages...

From the ND State Board of Higher Education Policy Manual, Section 918, Alcoholic Beverages

2. The possession, sale, service, use, or consumption of alcoholic beverages upon land or in buildings at institutions under control of the Board is prohibited, except as authorized by the institution's president.
3. Alcoholic beverages may not be purchased with public funds unless the alcoholic beverages will be used for authorized training or educational purposes.

From the Residence Halls Handbook:

a. Alcohol The North Dakota State Board of Higher Education prohibits

- the presence of alcoholic beverages within campus residence halls;
- alcoholic beverage distribution, storage, or consumption;
- the storage or display of alcoholic containers, including empty alcohol containers, on state university property.

Students are expected to abide by local ordinances and state laws regarding the consumption or possession of alcoholic beverages. In addition, beverages that are sold as “imitation alcohol products” are not allowed.

Individuals in the presence of alcohol or other drugs are subject to conduct procedures. Violation of this policy and/or other policies impacting your fellow residents may result in your removal from the residence halls. Non-college students, who are of minority age, found in situations with alcohol in the residence halls are subject to arrest, as are their hosts.

Party Rooms – Alcohol – A room in which four or more persons are present and having alcohol present will be declared a party room. Party Rooms are a violation of the alcohol policy. See the Code [of Student Rights and Responsibilities and Student Disciplinary Process]. Residence Hall staff may contact the Traill County Sheriff's Office, which could result in the filing of legal charges.

Alcohol/Drug Advertisement Posters and other items advertising alcohol/drugs are prohibited in the public areas of the residence hall and its surrounding grounds. This includes posters and lighted signs in residence hall windows or on residence hall doors. Alcohol Containers, full or empty, are not allowed in MSU residence halls. Violations will be subject to conduct proceedings.

Incapacitation – Alcohol or other Drugs Residents who become incapacitated as a result of drinking, drug usage or a medical condition will receive proper emergency medical care when staff members become aware of their condition, EMS will be notified immediately. Residents will be financially responsible for the costs of this medical care including ambulance and/or hospitalization costs.

Immunity from Prosecution— “An individual is immune from criminal prosecution if that individual contacted law enforcement or emergency medical services and reported that the individual was or that another individual was in need of emergency medical assistance due to a drug overdose. To receive immunity under this section, the individual receiving immunity must have remained on the scene until assistance arrived, cooperated with emergency medical services and law enforcement personnel in the medical treatment of the reported drug overdosed individual, and the overdosed individual must have been in need of emergency medical services” (NDCC § 19-03.1-23.4).

The University will not take disciplinary action against a student who calls for or who receives medical attention due to alcohol or other drug use such that medical assistance is needed or sought.

The University may require compliance with educational initiatives related to the overdose that created the situation. According to North Dakota Century Code #5-01-05.1, "If a person is hospitalized for detox purposes, law enforcement or campus security personnel must notify the emergency contact." Except as noted above, incapacitated students who are in violation of local, state or federal laws concerning alcohol and other drugs are subject to citation and/or arrest for relevant violation of law.

Parental Notification: If a student has been found Responsible for multiple alcohol or drug related offenses under the Code or campus policies, or if it is determined that that the student’s health and safety is endangered because of his/her use of alcohol or other substances, the University reserves the right to notify the student’s parents of these facts and concerns. This notification may occur even if the student is 21 or older. The Dean of Student Affairs or their designate will determine if such parental notification is to be made after consideration of each case and documentation of any such offenses. This process for parental notification is specifically allowed under federal law and is in accordance with the 1998 amendments to the Family Educational Rights and Privacy Act.”

As outlined in the “Complying with the Drug-Free Schools and Campuses Regulations” (EDGAR Part 86), information is generally distributed (bulletin boards and other postings) such that all students and employees might see the information as part of our Drug-Free Campus Program. This required biennial review has the objectives of determining the effectiveness of, and to implement necessary changes to, the AOD/ATOD Prevention Program.

Appendix B: Select Data from 2024 NCHA/ACHA National College Health Assessment

22A2) In your life, which of the following substances have you ever used?
 For prescription medications, please report nonmedical use only. "Nonmedical use" means taking prescription drugs just for the feeling or experience they cause, or taking them more often or at higher doses than prescribed.

Alcoholic beverages (beer, wine, liquor, etc.)

	Cis Men		Cis Women		Trans/Gender Non-conforming		Total	
	Freq.	Pct.	Freq.	Pct.	Freq.	Pct.	Freq.	Pct.
0 No	8	20	22	17	1	25	31	17.9
3 Yes	32	80	106	83	3	75	142	82.1
Valid responses =	40	23	128	74	4	2	173	100.0

Invalid responses include no response.

25A) When, if ever, was the last time you drank alcohol?

	Cis Men		Cis Women		Trans/Gender Non-conforming		Total	
	Freq.	Pct.	Freq.	Pct.	Freq.	Pct.	Freq.	Pct.
1 Never	6	15	15	12	1	25	22	12.7
2 Within the last 2 weeks	20	50	74	58	1	25	96	55.5
3 More than 2 weeks but within 30 days	4	10	20	16	1	25	25	14.5
4 More than 30 days but within 3 months	6	15	9	7	1	25	16	9.2
5 More than 3 months but within 12 months	1	3	8	6	0	0	9	5.2
6 More than 12 months ago	3	8	2	2	0	0	5	2.9
Valid responses =	40	23	128	74	4	2	173	100.0

Invalid responses include no response.

27) One drink of alcohol is defined as a 12 oz. can or bottle of beer or wine cooler, a 4 oz. glass of wine, or a shot of liquor straight or in a mixed drink.
 (only includes students who drank alcohol within the last 3 months)

The last time you drank alcohol in a social setting, over how many hours did you drink alcohol?

	Cis Men		Cis Women		Trans/Gender Non-conforming		Total	
	Freq.	Pct.	Freq.	Pct.	Freq.	Pct.	Freq.	Pct.
0 0 Hours	1	3	1	1	0	0	2	1.5
1 1 to 2 Hours	6	20	27	27	2	67	35	25.7
2 3 to 4 Hours	12	40	34	33	0	0	46	33.8
3 5 to 6 Hours	9	30	31	30	0	0	41	30.1
4 7 to 8 Hours	1	3	7	7	1	33	9	6.6
5 9 to 10 Hours	1	3	1	1	0	0	2	1.5
6 11 or More Hours	0	0	1	1	0	0	1	0.7
Total	30	22	102	75	3	2	136	78.6

Invalid responses include no response.

29B) Within the last 12 months, have you experienced any of the following when drinking alcohol? (only includes students who drank alcohol within the last 12 months)
 Blackout (forgot where I was or what I did for a large period of time and cannot remember, even when someone reminds me)

	Cis Men		Cis Women		Trans/Gender Non-conforming		Total	
	Freq.	Pct.	Freq.	Pct.	Freq.	Pct.	Freq.	Pct.
1 No	28	90	103	93	3	100	135	92.5
2 Yes	3	10	8	7	0	0	11	7.5
Valid responses =	31	21	111	76	3	2	146	84.4

Invalid responses include no response.

29K) Within the last 12 months, have you experienced any of the following when drinking alcohol? (only includes students who drank alcohol within the last 12 months)
 Seriously considered suicide

	Cis Men		Cis Women		Trans/Gender Non-conforming		Total	
	Freq.	Pct.	Freq.	Pct.	Freq.	Pct.	Freq.	Pct.
1 No	31	100	106	96	3	100	141	97.2
2 Yes	0	0	4	4	0	0	4	2.8
Valid responses =	31	21	110	76	3	2	145	83.8

Invalid responses include no response.

30A) Within the last 30 days, did you drive after drinking any alcohol at all?

(only includes students who drank alcohol within the last 30 days AND drove a car within the last 30 days)

	Cis Men		Cis Women		Trans/Gender Non-conforming		Total	
	Freq.	Pct.	Freq.	Pct.	Freq.	Pct.	Freq.	Pct.
1 No	19	83	75	84	2	100	97	84.3
2 Yes	4	17	14	16	0	0	18	15.7
Valid responses =	23	20	89	77	2	2	115	66.5

Invalid responses include no response.

Due to the improbability of a student surviving a drinking episode resulting in an extremely high BAC, all students with a BAC of .50% or higher are omitted from the BA figures in this report. BAC is an estimated figure based on the reported number of drinks consumed during the last time they drank alcohol in a social setting, their appi time of consumption, sex, weight, and the average rate of ethanol metabolism. The BAC variable has only been altered for this report, and remains unchanged in the dat

BAC Estimated Blood Alcohol Content

	Mean	Median	Std Dev	Min	Max
Cis Men	0.07	0.03	0.11	0	0.46
Cis Women	0.03	0.01	0.05	0	0.26
Trans/Gender Non-conforming	0.04	0.06	0.03	0	0.06
Overall	0.04	0.01	0.07	0	0.46

BAC Estimated Blood Alcohol Content

	Cis Men		Cis Women		Trans/Gender Non-conforming		Total	
	Freq.	Pct.	Freq.	Pct.	Freq.	Pct.	Freq.	Pct.
0 0% Alcohol	10	33	54	54	1	33	65	48.9
1 .01 to .05% Alcohol	12	40	23	23	2	67	37	27.8
2 .06 to .07% Alcohol	1	3	9	9	0	0	10	7.5
3 .08 to .09% Alcohol	2	7	5	5	0	0	7	5.3
4 .10 to .15% Alcohol	1	3	6	6	0	0	7	5.3
5 .16 to .20% Alcohol	0	0	1	1	0	0	1	0.8
6 .21 to .25% Alcohol	1	3	1	1	0	0	2	1.5
7 .26 to .30% Alcohol	1	3	1	1	0	0	2	1.5
8 .31 to .49% Alcohol	2	7	0	0	0	0	2	1.5
Valid responses =	30	23	100	75	3	2	133	76.9

Invalid responses include no response.

Appendix C: ND University System Part
86 Compliance Checklist Part 86, Drug-
Free Schools and Campuses Regulations
Compliance Checklist 2019, 2022, 2024

NAME OF INSTITUTION

ND University System Part 86 Compliance Checklist

Part 86, Drug-Free Schools and Campuses Regulations Compliance Checklist 2024

1. Does the institution maintain a copy of its drug prevention program? Yes No

If yes, where is it located? [DAAPP-2021_1.pdf](#)

2. Does the institution provide *annually to each employee and each student, who is taking one or more classes for any type of academic credit except for continuing education units, written materials that adequately describe and contain the following?*

a. Standards of conduct that prohibit unlawful possession, use, or distribution of illicit drugs and alcohol on its property or as a part of its activities

Students: Yes No Staff and Faculty: Yes No

b. A description of the health risks associated with the use of illicit drugs and the abuse of alcohol

Students: Yes No Staff and Faculty: Yes No

c. A description of applicable legal sanctions under local, state, or federal law

Students: Yes No Staff and Faculty: Yes No

d. A description of applicable counseling, treatment, or rehabilitation or re-entry programs

Students: Yes No Staff and Faculty: Yes No

e. A clear statement of the disciplinary sanctions the institution will impose on students and employees, and a description of those sanctions

Students: Yes No Staff and Faculty: Yes No

Any comments or clarifications on items 2 a-e:

All are available online.

3. Are the above materials distributed to students in one of the following ways?

a. Mailed to each student (separately or included in another mailing)

Yes No

b. Through campus post offices boxes

Yes No

c. Class schedules which are mailed to each student

Yes No

d. During freshman orientation

Yes No

e. During new student orientation

Yes No

f. In another manner

Yes No

Any comments or clarifications on items 3 a-f:

4. Does the means of distribution provide reasonable assurance that each student receives the materials annually?

Yes No

5. Does the institution's distribution plan make provisions for providing these materials to students who enroll at some date after the initial distribution?

Yes No

6. Are the above materials distributed to staff and faculty in one of the following ways?

a. Mailed

Staff: Yes No Faculty: Yes No

b. Through campus post office boxes

Staff: Yes No Faculty: Yes No

c. During new employee orientation

Staff: Yes No Faculty: Yes No

d. In another manner ()

Any comments or clarifications on items 6 a-d:

7. Does the means of distribution provide reasonable assurance that each staff and faculty member receives the materials annually?

Staff: Yes No Faculty: Yes No

8. Does the institution's distribution plan make provisions for providing these materials to staff and faculty who are hired after the initial distribution?

Staff: Yes No Faculty: Yes No

9. In what ways does the institution conduct biennial reviews of its drug prevention program to determine effectiveness, implement necessary changes, and ensure that disciplinary sanctions are enforced?

a. Conduct student alcohol and drug use survey

Yes No

b. Conduct opinion survey of its students, staff, and faculty

Students: Yes No Staff and Faculty: Yes No

c. Evaluate comments obtained from a suggestion box

Students: Yes No Staff and Faculty: Yes No

d. Conduct focus groups

Students: Yes No Staff and Faculty: Yes No

e. Conduct intercept interviews

Students: Yes No Staff and Faculty: Yes No

f. Assess effectiveness of documented mandatory drug treatment referrals for students and employees

Students: Yes No Staff and Faculty: Yes No

g. Assess effectiveness of documented cases of disciplinary sanctions imposed on students and employees

Students: Yes No Staff and Faculty: Yes No

Any comments or clarifications on items 9 a-g:

10. Who is responsible for conducting the biennial reviews?

Dean of Student Affairs

11. If requested, has the institution made available, to the Secretary and the public, a copy of each requested item in the drug prevention program and the results of the biennial review?

Yes No

12. Where is the biennial review documentation located?

Name: <https://mayvillestate.edu/about-msu/consumer-information/>.

Title: Biennial Review

Department: Student Affairs

Phone: 701-788-4770

Email: corday.goddard@mayvillestate.edu

13. Comments or clarifications on any above items:

Mayville State University**ND University System Part 86 Compliance Checklist**Part 86, Drug-Free Schools and Campuses Regulations Compliance Checklist 2022

- 1. Does the institution maintain a copy of its drug prevention program?** Yes No

If yes, where is it located?

<https://mayvillestate.edu/student-resources/sexual-violence-substance-abuse-prevention-resources/>

- 2. Does the institution provide *annually to each employee and each student*, who is taking one or more classes for any type of academic credit except for continuing education units, written materials that adequately describe and contain the following?**
- a. Standards of conduct that prohibit unlawful possession, use, or distribution of illicit drugs and alcohol on its property or as a part of its activities**
Students: Yes No Staff and Faculty: Yes No
- b. A description of the health risks associated with the use of illicit drugs and the abuse of alcohol**
Students: Yes No Staff and Faculty: Yes No
- c. A description of applicable legal sanctions under local, state, or federal law**
Students: Yes No Staff and Faculty: Yes No
- d. A description of applicable counseling, treatment, or rehabilitation or re-entry programs**
Students: Yes No Staff and Faculty: Yes No
- e. A clear statement of the disciplinary sanctions the institution will impose on students and employees, and a description of those sanctions**
Students: Yes No Staff and Faculty: Yes No

Any comments or clarifications on items 2 a-e:

Comes in the form of an Email. See attached.

- 3. Are the above materials distributed to students in one of the following ways?**
- a. Mailed to each student (separately or included in another mailing)**
Yes No
- b. Through campus post offices boxes**
Yes No
- c. Class schedules which are mailed to each student**
Yes No

d. During freshman orientation

Yes No

e. During new student orientation

Yes No

f. In another manner

Yes No

Any comments or clarifications on items 3 a-f:

d & e are verbally discussed and people are pointed toward the website. No other information is given at that time.

4. Does the means of distribution provide reasonable assurance that each student receives the materials annually?

Yes No

5. Does the institution's distribution plan make provisions for providing these materials to students who enroll at some date after the initial distribution?

Yes No

Students are emailed on the 8th day of class and you can register up until the 10th day of class.

6. Are the above materials distributed to staff and faculty in one of the following ways?

a. Mailed

Staff: Yes No Faculty: Yes No

b. Through campus post office boxes

Staff: Yes No Faculty: Yes No

c. During new employee orientation

Staff: Yes No Faculty: Yes No

d. In another manner

Faculty and staff are CC'd or sent the same email on the same day as students

Any comments or clarifications on items 6 a-d:

none

7. Does the means of distribution provide reasonable assurance that each staff and faculty member receives the materials annually?

Staff: Yes No Faculty: Yes No

8. Does the institution's distribution plan make provisions for providing these materials to staff and faculty who are hired after the initial distribution?

Staff: Yes No Faculty: Yes No

Email is distributed on the 8th day of both the fall and spring semester, therefore any faculty member that starts after the first semester would be emailed in January.

9. In what ways does the institution conduct biennial reviews of its drug prevention program to determine effectiveness, implement necessary changes, and ensure that disciplinary sanctions are enforced?

a. Conduct student alcohol and drug use survey

Yes No

b. Conduct opinion survey of its students, staff, and faculty

Students: Yes No Staff and Faculty: Yes No

c. Evaluate comments obtained from a suggestion box

Students: Yes No Staff and Faculty: Yes No

d. Conduct focus groups

Students: Yes No Staff and Faculty: Yes No

e. Conduct intercept interviews

Students: Yes No Staff and Faculty: Yes No

f. Assess effectiveness of documented mandatory drug treatment referrals for students and employees

Students: Yes No Staff and Faculty: Yes No

g. Assess effectiveness of documented cases of disciplinary sanctions imposed on students and employees

Students: Yes No Staff and Faculty: Yes No

Any comments or clarifications on items 9 a-g:

The biennial review is located in an internal server on sharepoint. See attached link:

<https://my.mayvillestate.edu/ws/departments/StudentLife/Biennial%20Review%20Documents/Fo rms/current.aspx>

10. Who is responsible for conducting the biennial reviews?

Director of Student Life

11. If requested, has the institution made available, to the Secretary and the public, a copy of each requested item in the drug prevention program and the results of the biennial review?

Yes No Other

Will comply with request.

12. Where is the biennial review documentation located?

http://mayvillestate.edu/files/8515/7411/0810/2019_Biennial_Review_Document.pdf

13. Comments or clarifications on any above items:

N/A

ND University System Part 86 Compliance Checklist

Part 86, Drug-Free Schools and Campuses Regulations Compliance Checklist 2019

1. Does the institution maintain a copy of its drug prevention program? Yes No

If yes, where is it located?

<https://mayvillestate.edu/student-resources/sexual-violence-substance-abuse-prevention-resources/>

2. Does the institution provide *annually* to *each employee* and *each student*, who is taking one or more classes for any type of academic credit except for continuing education units, written materials that adequately describe and contain the following?

- a. Standards of conduct that prohibit unlawful possession, use, or distribution of illicit drugs and alcohol on its property or as a part of its activities

Students: Yes No Staff and Faculty: Yes No

- b. A description of the health risks associated with the use of illicit drugs and the abuse of alcohol

Students: Yes No Staff and Faculty: Yes No

- c. A description of applicable legal sanctions under local, state, or federal law

Students: Yes No Staff and Faculty: Yes No

- d. A description of applicable counseling, treatment, or rehabilitation or re-entry programs

Students: Yes No Staff and Faculty: Yes No

- e. A clear statement of the disciplinary sanctions the institution will impose on students and employees, and a description of those sanctions

Students: Yes No Staff and Faculty: Yes No

Any comments or clarifications on items 2 a-e:

Comes in the form of an Email. See attached.

3. Are the above materials distributed to students in one of the following ways?

- a. Mailed to each student (separately or included in another mailing)

Yes No

- b. Through campus post offices boxes

Yes No

- c. Class schedules which are mailed to each student

Yes No

d. During freshman orientation

Yes No

e. During new student orientation

Yes No

f. In another manner

Yes No

Any comments or clarifications on items 3 a-f:

d & e are verbally discussed and people are pointed toward the website. No other information is given at that time.

4. Does the means of distribution provide reasonable assurance that each student receives the materials annually?

Yes No

5. Does the institution's distribution plan make provisions for providing these materials to students who enroll at some date after the initial distribution?

Yes No

Students are emailed on the 8th day of class and you can register up until the 10th day of class.

6. Are the above materials distributed to staff and faculty in one of the following ways?

a. Mailed

Staff: Yes No Faculty: Yes No

b. Through campus post office boxes

Staff: Yes No Faculty: Yes No

c. During new employee orientation

Staff: Yes No Faculty: Yes No

d. In another manner

Faculty and staff are CC'd or sent the same email on the same day as students

Any comments or clarifications on items 6 a-d:

none

7. Does the means of distribution provide reasonable assurance that each staff and faculty member receives the materials annually?

Staff: Yes No Faculty: Yes No

8. Does the institution's distribution plan make provisions for providing these materials to staff and faculty who are hired after the initial distribution?

Staff: Yes No Faculty: Yes No

Email is distributed on the 8th day of both the fall and spring semester, therefore any faculty member that starts after the first semester would be emailed in January.

9. In what ways does the institution conduct biennial reviews of its drug prevention program to determine effectiveness, implement necessary changes, and ensure that disciplinary sanctions are enforced?

a. Conduct student alcohol and drug use survey

Yes No

b. Conduct opinion survey of its students, staff, and faculty

Students: Yes No Staff and Faculty: Yes No

c. Evaluate comments obtained from a suggestion box

Students: Yes No Staff and Faculty: Yes No

d. Conduct focus groups

Students: Yes No Staff and Faculty: Yes No

e. Conduct intercept interviews

Students: Yes No Staff and Faculty: Yes No

f. Assess effectiveness of documented mandatory drug treatment referrals for students and employees

Students: Yes No Staff and Faculty: Yes No

g. Assess effectiveness of documented cases of disciplinary sanctions imposed on students and employees

Students: Yes No Staff and Faculty: Yes No

Any comments or clarifications on items 9 a-g:

The biennial review is located in an internal server on sharepoint. See attached link:

<https://my.mayvillestate.edu/ws/departments/StudentLife/Biennial%20Review%20Documents/Forms/current.aspx>

10. Who is responsible for conducting the biennial reviews?

Director of Student Life

11. If requested, has the institution made available, to the Secretary and the public, a copy of each requested item in the drug prevention program and the results of the biennial review?

Yes No Other

Will comply with request.

12. Where is the biennial review documentation located?

Name: Biennial Review

Site:

<https://my.mayvillestate.edu/ws/departments/StudentLife/Biennial%20Review%20Documents/Forms/current.aspx>

Department: Student Life

Phone: ()

Email: Jeffrey.powell@mayvillestate.edu

13. Comments or clarifications on any above items:

N/A

Appendix D: Alcohol-Free Programming, Fall 2024

Date of Event	Event Name	Est. Attendance at event	Club/ Org that put e
8/24/2024	Welcome Week Kick Off	100	Student Life
8/24/2024	Block Party	140	Student Life
8/24/2024	Hypnotist - David Anthony	100	Student Life
8/25/2024	Kickball Tournament	30	Peer Leaders/ SAAC
8/25/2024	Trucker Hat Making Craft	60	Student Life
8/25/2024	Karaoke	50	Student Life / Richie
8/26/2024	Nerdology	45	Student Life
8/27/2024	Grocery Bingo	80	Peer Leaders
8/28/2024	Cornhole Tournament	20	Intramurals / SAAC
8/28/2024	C.L. Lindsay Speaker	75	Student Life
8/29/2024	Pre- Game Tailgating	50	CRU
8/30/2024	Movie Night	25	Student Life / RA's
8/31/2024	Game Night	25	Student Life/ RA's
9/4/2024	Battle of The Orgs	40	EVERY CLUB
9/5/2024	Battle of The Orgs	40	EVERY CLUB
9/11/2024	Pickleball Intramurals Started	40	Intramurals Cru, DECA, SEA, Esp Math, Newman Club
9/11/2024	All Orgs Start Up		
9/13/2024	Volleyball Watch Party	15	Student Life
9/16/2024	Opened up Homecoming Court Nominations		Student Life
9/17/2024	Decided Homecoming Court		Student Life
9/18/2024	Announced Homecoming Court	100	Student Life
9/18/2024	Hypnotist - Mental Health - Evan Gambardella	100	Student Life
9/23/2024	Homecoming Annual Lip Sync & Crowning of King & Queen	140	SAAC/ Student Life
9/24/2024	Build Your Own Homecoming Bear	75	Student Senate/ Stu

9/24/2024	Flag Football		30	Peer Leaders
9/25/2024	Volleyball Watch Party		10	Student Life
9/26/2024	Odd Rodd Speaker		75	Student Life
9/27/2024	Face Painting / Poster Making		40	Student Life
9/28/2024	HOMECOMING PARADE		200	ALL CLUBS AND ORG
9/28/2024	Homecoming Field Party		200	Beth (Alumni)
9/28/2024	Homecoming Dance		60	Student Life
10/3/2024	FREE Bingo		40	Student Life
10/10/2024				
4	Karaoke Night		20	Student Life & PRIDE
10/15/2024	Brene Brown Live Broadcast		5	Student Life (NSLS)
4				
10/17/2024	Loteria Night		60	Intercultural Club &
4				
10/22/2024	Ketanji Brown Jackson Live Broadcast	JUST ME LOL		Student Life (NSLS)
4				
10/25/2024	Latino Night		65	Intercultural Club &
4				
10/28/2024	Pumpkin Carving		25	Student Life
4				
10/29/2024	Halloween Jeopardy		20	Student Life
4				
10/30/2024	Halloween Decorating Night		45	Student Life
4				
10/30/2024	Scary Movie Night		5	Student Senate/ Stu
4				
10/31/2024	Student Lounge Grand Opening		100	Student Life
4				
11/6/2024	Comet Care Kick Off		20	PSYCH Club/ Studen
11/6/2024	Dodgeball Tournament		40	Peer Leaders
11/7/2024	Tote Bag Craft		50	Student Life
11/14/2024				
4	2000's Music Bingo		60	Student Life
11/19/2024	Staff / Faculty Free Throw Competition		10	Student Life
4				
11/21/2024	Mindfulness & Mocktails		40	PSYCH Club/ Studen
4				
11/21/2024	Fry Bread Making		50	Intercultural Club
4				
11/22/2024	Game Night		25	RA's / Student Life
4				
11/27/2024	DIY Christmas Wreath Making		30	RA's / Student Life
4				

