

Staff Senate Meeting Minutes

Tuesday, July 14th

Location: Zoom and Heritage

Time 2:00 pm

Members Present

X	Alissa Perkins – 1000-3000		Allissa Bratager - (representing) 4000-5000	X	Alyson Beckman – 1000-3000	X	Ashley Kulland – 1000-3000
X	Heather Johnson – 4000-5000		Kristine Carl – 6000-7000		Leah Larson – 4000-5000	X	Matthew Berglund – 1000-3000
X	Megan Vig – 1000-3000	X	Remi Herman – 1000-3000	X	Shannon Hofer 1000-3000		Susan Cordahl – 1000-3000
	Teri Wright – 1000-3000						

Agenda

- Call to Order
- No additions to the agenda
- Approval of June meeting minutes
 - Minutes approved as provided through email voting option
- Treasurer's Report – Shannon
 - No changes, balance \$607.18
 - No updates on budget request, Shannon will follow-up with Mr. Benson
- Report from State Staff Senate – Alissa/Ashley
 - Updates:
 - Human Resource Council: Title IX changes coming in August; updates being made to the reporting processes
 - Administrative Affairs Council is looking into waiving the annual leave "use it or lose it" policy (no more than 240 hours carried past new calendar year)
 - Requests are being received across NDUS institutions from employees who would like to continue to work remotely. NDUS attorneys are working on guidelines to give to institutions on how to handle these requests. Currently these requests are handled individually by campus and supervisor.
 - New State Senate President: Mike Linnell, Minot State University
 - Staff Senate looking into building a website and evaluating domain names
 - Goals of 2020-21:
 - Legislative subcommittee serving as a working group to represent Staff Senate at legislature
 - Professional development: sharing experts and resources across NDUS institutions
- Old Business
 - Campus Reopening Taskforce Updates – Alissa/Susan
 - Academic and campus subgroups of taskforce continue to meet weekly with large group meeting every other week
 - Staff Senate letter regarding the taskforce and COVID-19 received by Drs. Pflipsen and Such. Letter shared with large taskforce group and discussed at meeting. MaSU specific items addressed; names of taskforce members shared with campus and PowerPoint provided ahead of time. Other items remain to be addressed and were pointed out during large group meeting. Cabinet met regarding use of masks, deeming mask use strongly encouraged but not required.
 - Dr. Such indicated MaSU will not offer remote option for every class. Other institutions in the area are making these accommodations for fall however MaSU expects students to be in the classroom for the upcoming academic year. Instructors are being told to plan for possible changes.
 - COVID-19 Staff Concerns – Ashley
 - Letter sent from Staff Senate regarding taskforce and COVID-19; letter drafted from ND United language, business principles and MaSU specific concerns. This letter was our voice to share our concerns; letter received and concerns acknowledged.
 - If we have additional concerns, keep sharing with one another and work in a collective effort.
 - 2019-2020 Contract language update re: presence in K-12 Recruitment – Ashley
 - No updates
 - Adopt-A-Highway
 - Motion by Shannon to schedule ditch/garbage cleaning on Thursday, September 17 at 2 pm, second by Matthew, motion approved.

- Staff Shared Calendar – Ashley/Heather/Alissa
 - Beth and Craig are looking into options
 - Bylaw Updates – Alissa
 - By-laws received and approved by Cabinet. Alissa will put updated by-laws in Staff Senate TEAMS site.
- New Business
 - Late Comet Pride Scholarship applicant
 - Previously awarded five \$500 scholarships and received a late applicant. Balance of \$2373 in scholarship funds. Motion to award late applicant by Heather, second by Ashley, motion approved.
- Committee Reports
 - Staff Recognition Committee – Shannon, Alissa, Allissa
 - Alissa will print kudos and order Cheryl's plaque for Orville Johnson award
 - Staff Professional Development Committee – Ashley, Teri, Megan, Matthew
 - No July or August trainings, email will be going out with links of previous trainings
 - Public Relations Committee – Alissa, Heather, Alyson, Remi
 - Monthly Staff Senator
 - Matthew Berglund
 - Update on website
 - Looking into setting up videos with Yuja's single sign-on to limit to internal use.
 - Event Planning/Fundraising Committee – Heather, Susan, Alyson, Kris, Leah
 - State employee recognition week coming in September!
- Meeting adjourned 2:35 pm
- Next meeting Date: Tuesday, August 11th at 2pm