Mayville State University

SPRING 2027

ADMISSIONS

Dual Credit Registration Form

Section I—Student Information **If NO, complete the Application for Admissions at mayvillestate.edu/applynow**

Have you taken Dual Credit with MSU before? Y or N

Student (First and Last Name)	**Date of Birth** **Grade Level**
Mailing Address	**Phone Number**
City, State and Zip	**Email**

SECTION II– APPROVED COURSES REQUESTED BY HIGH SCHOOL– If you would like to take an online course, view the **DUAL CREDIT COURSE LIST** included and on the website: https://mayvillestate.edu/future-students/dual-credit/ Enter the course information on this registration form.

Course Subject & Number	Class Number	Credits	Course Title	Course Instructor	Time
~~***Math 103***~~	~~***7878***~~	~~***3***~~	~~***College Algebra***~~	~~***Johnson***~~	~~***2:30 pm***~~

By signing this document, it is understood the student, parent and/or guardian is responsible for all costs not covered by a third party related to the above courses and understands tuition/fee due dates and withdrawal procedures. Paying for tuition: mayvillestate.edu/paying-school/business-office/payment-options/ Please make a copy of this document for your records.

Signature of Student:_____ **Date:**_____

Signature of Parent/Guardian: _____ **Date:** _____

The school district, in signing below, formally agrees to grant high school credit for the courses listed above.

Signature of Superintendent or Designee:_____ **Date:**_____

Mayville State University

ACADEMIC RECORDS

FERPA Release Form-Dual Credit

I, _____, authorize **Mayville State University** to release my list of classes including grades to my high school after completion of course(s).

Also, I authorize **Mayville State University** to release the following educational records upon my request.

Please check box(es): ☐ **Financial records** ☐ **Academic Records/Transcripts**

Name of the individuals I wish to release information to (*Please Print):*

1._____ _____ _____

Last Name First Name MI Relationship Personal Identifier (Birth Date, SSN, etc,)

2._____ _____ _____

. Last Name First Name MI Relationship Personal Identifier (Birth Date, SSN, etc.)

3._____ _____

High School *Administrator*

I acknowledge by my signature that I understand although I am not required to release my records to these individuals, I am giving my consent to release the information. I understand that this release remains in effect until I revoke such consent in writing and the revocation is delivered to the institution. I also understand that if I am under 18 years of age, or a dependent for tax purposes ,the institution may disclose such information to parents and legal guardians regardless of my consent.

_____ _____

Signature of Student *Date*

Dual Credit Student Checklist

- [ ] **MSU Application (*First-Time Students ONLY*)**
  > Apply online at: mayvillestate.edu/applynow

- [ ] **Dual Credit Registration Form**
  > Include the course title AND four digit course number.
  > Make sure your parent signs this form.

- [ ] **FERPA Form**
  >Make sure you sign this form.

- [ ] **High School Transcript**
  >Your Principal or Counselor sends this to MSU.

- [ ] **Check your email EVERY DAY.**
  >MSU will email you information you need.

- MSU Application for Admission and High School Transcript must be submitted by student enrolling for the first time for college credits at MSU
- College Math and College English students must achieve required placement scores (ACT or ACCUPLACER) for those courses and submit official documentation of these scores.
- High School students must hold 3.0 GPA or higher unless school administrator sees student as fit for college courses with below a 3.0 GPA. Students may not register for more than 22 credits per semester.